



Wedding Terms & Conditions

Confirmation of Your Booking

To secure a date a Wedding booking and administration fee is due at the time of booking. This is strictly non-refundable in any circumstance. This will be deducted from the final balance for your Wedding. You will also be required to complete a booking form confirming that you have read and agreed to the terms and conditions.

The booking and administration fees required depend on the type of Wedding you are booking:

- Wedding over 30 £3,500
- Small Intimate Wedding (midweek) £2,000
- Elopement Wedding £1,500
- Exclusive use Wedding (Hotel & The Venue) £7,500

Confirmation of your booking will then be sent to you by email.

Payments

All payments are by bank transfer only for the deposit and final balance. Bank payment details are as follows:

NatWest Bank, A/C number: 58711163, Sort Code: 60-02-03, The Sandy Cove Hotel

Reference: Please use your Wedding reference number (shown on the Proposal Form) & your surnames

Please email weddings@sandycove-hotel.co.uk when you have made a payment, so we know when to look for it in the bank.

Payment Schedule

Weddings over 30/weekend wedding; Small Intimate Wedding or Elopement:

Final numbers are due 6 weeks before your wedding day. The number you give us at this time will be the number we cater for and what you are charged for. No changes or refunds can be made beyond this point. Final payment is due no later than 1 month before your wedding day.

Exclusive Use Wedding (Hotel & The Venue):

Final numbers are due 10 weeks before your wedding day. The number you give us at this time will be the number we cater for and what you are charged for. No changes or refunds can be made beyond this point. Final payment is due no later than 2 months before your wedding day.

Late Payment

If payment deadlines are overdue, we reserve the right to cancel your wedding.

Damages Deposit

A refundable damages deposit of £500 is payable with the final invoice. This is in case of any damage, theft, partying in rooms after midnight, extra guests found to be staying not notified to the hotel in advance (if this happens you will also be liable for the cost of accommodation for these people) & people bring their own alcohol into The Venue, Hotel & Grounds. Drugs will not be tolerated. If none of the terms and broken this will be refunded during the week after your Wedding.

Insurance

We strongly recommend you take out adequate Wedding insurance to cover unforeseen circumstances.

Minimum Numbers

Our minimum numbers are set at 40 adults including yourselves on a Friday, Saturday & Sunday. For numbers under this, our policy is to charge an additional £75 venue hire fee surcharge per person under the minimum guest numbers. Eg. 35 guests would attract an additional venue hire charge of £375. This does not apply midweek (Monday to Thursday Inclusive)

Timings

Use of The Venue is from 10.30am on your wedding day until Midnight (this also applies to Exclusive Use weddings). You are free to organise your own disco or band. All entertainment must finish at midnight, the bar will also close at midnight. All guests including band/DJ need to be out of the building by 12.45am at the latest (please ensure your band or DJ know this beforehand). We reserve the right to close the bar early if the Manager feels it is necessary to do so. The Bifold doors will be shut and locked at 10pm, as this is requirement from the local council to minimise noise pollution.

Elopement Wedding Timings

Use of The Venue for 6 hours on the day of your wedding. This can start from the time of the ceremony or earlier if you wish.

Corkage / Food & Drink

The Venue does not operate a corkage facility.

For an evening reception we must cater for the total number of evening guests that you invite.

Only food & drink provided by the Hotel is to be consumed on the premises.

We do not allow any type of alcoholic favours unless purchased through ourselves.

Pricing

Weddings can be booked 4 years in advance of wedding date.

When a Wedding is booked more than a year in advance the ceremony charge & Venue Hire price at the time of booking is always honoured. Food & drink will be charged as the brochure pricing at the time of the Wedding. With inclusive packages any increase will only apply to the food and drink element of it.

Registrar

It is your responsibility to book and pay the registrar directly yourselves. You should book the registrar as soon as you have confirmed your venue.

Cancellations

The Wedding booking and admin fee paid to secure your date is strictly non-refundable in any circumstances.

Cancellations MUST be made in writing.

If cancellation is less than a month before the event, 50% of anticipated revenues is chargeable.

Postponement

We can change your wedding date within 1 month of booking your wedding. After 1 month of booking, it would be treated as a wedding cancellation as above.

Any new wedding date booked would be charged as per the current pricing for that date.

Force Majeure

Neither party shall have any liability under, or be deemed to be in breach of, this agreement if delays or failures of this agreement result from circumstances beyond the reasonable control of that party. The party affected by these circumstances should promptly notify the other party in writing when these circumstances cause delay or failure in performance and when they cease to do so.

Cleaning

Should intensive extra cleaning over and above normal usage be required after departure, we reserve the right to charge a minimum of £100 to cover the cost of this extra cleaning; this may be in the event of staining to flooring, furniture, walls and linen. This charge will only apply if it takes our team of cleaners much longer than is normal.

Confetti / Table Sprinkles

You can use confetti around the outside ceremony areas. It must be bio-degradable. We do not allow any table sprinkles or petals as they can cause damage to our machines.

Master of Ceremonies

We ask that you designate someone from the wedding party such as the Best Man to act as a master of ceremonies when required and our Wedding co-ordinator will prompt on timings/speeches etc

Car Parking

You are welcome to park your vehicles in the car parks, but these are parked at your own risk. The Venue at Sandy Cove & Sandy Cove Hotel do not accept any responsibility for damage or theft of any vehicles parked in the hotel car parks.

Taxis & Transport

If guests are not staying at the hotel or in walking distance. Please advise your guests to book taxis well in advance, it is very hard to get hold of one in our area when leaving booking until the evening of the wedding.

Smoking

Smoking is not permitted inside The Venue at any time. Guests can smoke outside, but we ask they stay away from any open doors and windows and use the bins for any butts and rubbish.

Children

Children are welcome although due to being on a cliff top there are associated risks, they should be accompanied at all times. The safety of the children visiting The Venue and Sandy Cove Hotel is wholly the responsibility of the parents/guardians.

Dogs

If you would like to bring your dog to your wedding, we do allow dogs in The Venue as you have exclusive use of The Venue and grounds on your wedding day. Dogs are not allowed in the inside the public areas of the hotel. They are allowed in Standard Bedrooms only and the hotel must be informed at the time of booking.

The Venue at Sandy Cove has the right to update or change the terms and conditions within reason without any notice in order to comply with health & safety and local council.